

# SMITH SCHOOL COMUNICATION PLAN

- Every staff member connections through phone calls, e-mail, parking lot visits, etc.
- Every child's home contacted by a staff member at least twice a year
- Newsletter
- School home note system
- Workshops to educate parents in interpreting data and test results
- RTI Parent Pamphlet
- Parent Permission or Sign Off Regarding Participation in MTSS/RTI
- Assigned staff member explains tiered system of supports & key vocabulary
- Communication about school policies and expectations & clear information on choosing schools, or courses, programs, and activities within schools.
- Communication about classroom rules and expectations
- Parent & student participation in meetings
- Parent and student pick-up of report card, with conferences with every parent at least twice a year, with follow-ups as needed.
- Families are given copies of student data, intervention plans, etc.